

Wisconsin Association of Municipal and County Assistant Managers

**Minutes
May 31, 2001
12:00 p.m. – 2:00 p.m.**

**Waukesha County Administration Center
County Executive Conference Room**

Present:

Larry Bierke, City of West Allis
Peter Coffaro, City of Wauwatosa
Amanda Damp, City of Janesville
Ray Ellingen, Whitefish Bay
Rebecca Finn, Village of Elm Grove
Jeff Landin, Waukesha County
Todd Schmidt, Village of Brown Deer
Angela Sheehan, City of Janesville
Scot Simpson, City of Janesville

I. Welcome & introductions

II. Old Business

A. WAMCAM By-Laws

The whole meeting focused on the By-Laws. Todd received emails and phone calls from people who could not make the meeting but that were interested in having input. He read and explained the feedback that he received and it was taken into consideration during the meeting.

Changes were made to the following sections (noted in *italic*):

Changes / Edits

- IV. C. Student / Intern Membership (and throughout)
- VI. A. Officers and duties: *The seven officers of the Association shall include one President, one President-elect, one Secretary, one Treasurer, one Director At-large, one Immediate Past President, and one appointed student / intern member representative. All elected officers shall be full members as defined in Article IV, Section A, of these bylaws.*
- VII. B. Second sentence changed: *This committee shall consist of five members including one member from the Board of Directors (who shall serve as Chairperson), and shall include at least one municipal, one county, and one student / intern member.*
- VIII. *The voting members of the Board shall consist of one President, one-President elect, one Secretary, one Treasurer, one Director At-large, one*

Immediate Past President, and one appointed Student / Intern member representative.

- X. A. Meetings: *The Association shall meet regularly at least six times a year, or as determined by the Board of Directors at such hours and locations as the Board of Directors shall designate.*
- X. C. Meetings: *The Board of Directors shall meet quarterly or at the call of the President to conduct Association business.*
- XI. Affiliation: *Remove Wisconsin Counties Association (WCA)*

B. WAMCAM Officers and Election Procedures

Please submit nominations to Todd Schmidt for officer positions as soon as possible. Self nominations are welcome. The election of officers will take place in July.

C. WAMCAM Committees (No discussion)

D. Letter of Affiliation (WCMA, ICMA, others?)

A decision was made to seek affiliation with ICMA and WCMA (Wisconsin City / County Management Association). Todd Schmidt will send a letter to the two organizations with our mission and goal statement and by-laws. We have decided to not affiliate with WCA (Wisconsin County Association) because of their significant lobbying activity.

E. Membership Promotion Efforts (No discussion)

1. Statewide
2. Municipal and County
3. Professional Interns
4. Universities

F. Technology Watch (Internet resources) (No discussion)

G. Project updates and info requests (opportunity to share your recent and / or exciting projects, and request information or other resources from members.) (No discussion)

III. New Business

A. Chat Room Possibilities

Scot Simpson has looked into the Yahoo chat room and will send directions by email to WAMCAM members on how to use the chat room.

B. WCMA Annual Conference

The Annual Conference is June 20, 21 & 22 in Door County. Unfortunately no one around the room was able to be in attendance to promote WAMCAM. We might try and get one member there for one day to make the pitch for WAMCAM.

V. Adjournment

The next meeting will be in Manitowoc on Thursday, June 28th at 10:00 a.m. until 12:00 noon. Directions will be forthcoming.