

WCMA EXECUTIVE BOARD MEETING
June 12, 2008
Manitowoc, Wisconsin

Meeting Minutes

Present:

<u>Attendee</u>	<u>Organization</u>
Mike Davis, President	City of Middleton
Todd Schmidt	City of Milton
Gary Rogers	Waupun
Chuck Whiting	St. Croix County
Mark Rohloff, Sec/Treasurer	Town of Grand Chute
Andy Pederson, Board Member	Village of Bayside
Becca Smith, WAMCAM President	City of Janesville
Pat Cannon	City of Sun Prairie
Ed Henschel	WCMA Executive Director

Call to Order: President Mike Davis called the meeting to order at 7:30 AM.

Approval of Minutes: A motion was made by M. Rohloff and seconded by A. Pederson to approve the minutes of the May meeting as presented. The motion carried unanimously.

Report of the Nominating Committee: R. Hermus reported that the nominating committee received interest from a number of members to serve on the Executive Board. The Nominating Committee will recommend Linda Kutchenriter at today's business meeting.

WAMCAM Report: Becca Smith, President of WAMCAM, reported that the Friday conference session on "Unique Municipal Services" was arranged by WAMCAM. There will be seminars held in July and October.

Range Rider Program: Dick Farrenkopf, reported that he has been providing support to members in transition, of which there have been three recently. One has accepted a position in the private sector, one has taken a manager's position out of state and the third is still searching for a job.

T. Schmidt asked Ed to let the Board know of any members who have been fired from their positions. M. Davis suggested that we ask regional coordinators to let Ed know of any dismissals.

County Executives and Administrators Meeting: L. Kuss reported that she met with the Wisconsin County Executives and Administrators group in Stevens Point, regarding the coordination of training and other professional development opportunities. She reported that they conduct one day meetings and several of their members also belong to WCMA. She discussed having a training track of interest to counties. They indicated a willingness to schedule one of their meetings in conjunction with our Winter Conference.

Local Government Institute: M. Davis reported that he submitted the names of Pat Cannon, Karen Matze, Wally Theil, Rick Hermus and Chuck Whiting to Gary Becker for consideration for appointment to the Board of the Local Government Institute.

Executive Director Contract: President Davis reported that Virchow Krause has submitted a letter requesting termination of the current contract and in the termination letter recommended contracting directly with Ed Henschel for these services.

E. Henschel presented a draft contract to take over these services on an individual basis. He reported the terms and conditions were essentially the same except that the cost to WCMA would go down from \$29,000 to \$28,000 on an annual basis and would remain at that level for the next several years. He stated that he would be working a reduced workload at Virchow Krause, the services should have only slight delays in responses and for the most part the change will be transparent to the membership.

A motion was made by L. Kuss and seconded by A. Pederson to accept the termination letter from Virchow Krause and to approve the executive director contract with Ed Henschel as presented. The motion passed unanimously.

Appointments: President Davis recommended the appointment of Ken Witt, as chair of the Ethics Committee. A motion was made by L. Kuss and seconded by M. Rohloff to approve the appointment. The motion passed unanimously.

Pat Cannon reported that he planned to apply for an internship grant and felt he could not chair the Intern Grant Committee with an application pending. He asked to be removed from the committee for one year. M. Davis recommended he be replaced by Chris Swartz for one year. A motion was made by L. Kuss and seconded by C. Whiting to approve the temporary appointment. The motion passed unanimously.

Executive Director's Report: The 2008 Year-to-date Financial Report was presented to the membership which showed total revenue through May of \$90,316.22 and total expenses of \$35,812.68.

Future Meeting Dates: The 2008-2009 meeting schedule was discussed. Meetings will be at the Oshkosh City Hall at 11:30 am (unless noted otherwise):

- August 21
- October 16
- January 15
- February 25 (at the Winter Conference)
- April 16
- June 11 (at the Summer Conference)

With no other business to come before the Board, the meeting was adjourned at 8:35 am.

Respectfully Submitted,

Ed Henschel
Executive Director